

## **FORWARD PLAN SEPTEMBER – DECEMBER 2012**

**Contact officer: Nadia Williams  
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### **REASON FOR ITEM**

The Committee is required by its terms of reference to consider the Forward Plan and comment as appropriate to the decision-maker on key decisions which relate to services within its remit (before they are taken by Cabinet or Cabinet Member).

### **OPTIONS OPEN TO THE COMMITTEE**

- To comment on items going to the Cabinet or Cabinet Members for decision.
- Or to note the items and decide not to comment.

### **INFORMATION**

#### The Forward Plan

1. The Forward Plan for the following months has been published. Those items that are within this Committee's remit are shown on the attached version of the Forward Plan. The Committee may wish to consider these items and comment to the decision-maker.
2. Committee Members are requested to send in any questions they have on any items in the attached Forward Plan or in the published Cabinet agenda and reports, and to request any officers that they wish to be present to give advice.

### **SUGGESTED COMMITTEE ACTIVITY**

- To consider whether there are comments or suggestions that the Committee wishes to make that will aid Cabinet's decision-making.

# The Cabinet Forward Plan

Period of Plan: September to December 2012

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SCH&H = Social Care, Health & Housing; CS = Central Services; PEECS = Planning, Environment, Education & Community Services									
<b>Cabinet - 27 September 2012</b>									
804a	<b>Review of Statement of Gambling Policy POLICY FRAMEWORK</b>	The Gambling Act 2005 requires the Licensing Authority to review its Statement of Gambling Policy every three years. Cabinet will be asked to agree a draft policy for consultation, before coming back to Cabinet and Council for decision.	All	17-Jan-13	Cllr Jonathan Bianco	PEECS - Sharon Garner	Wide consultation, including RESPOC, Licensing Committee, relevant partners and the public	Gambling Act 2005	<b>NEW</b>
809	<b>Hillingdon's response to the DfT draft Aviation Policy Framework</b>	The Coalition Government has published its draft policy on aviation for consultation seeking views on the overall approach and on specific proposals before it makes further decisions on any additional aviation capacity. Cabinet will be asked to agree Hillingdon's response, which will also encompass technical expertise from the 2MGroup, SASIF and LAANC.	All		Cllr Ray Puddifoot & Cllr Keith Burrows	PEECS - Jales Tippell / Val Beale	Relevant outside organisations and technical experts		<b>NEW</b>
816	<b>Ruislip Lido Enhancement Programme</b>	Cabinet will be given an update on the enhancement programme for the Ruislip Lido and be asked to make any necessary procurement decisions in order to progress it.	West Ruislip / Northwood		Cllr Jonathan Bianco	PEECS - Mohamed Bhimani			<b>NEW</b>

Part 1- MEMBERS, PUBLIC AND PRESS

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783	<b>Mobile Solutions</b>	Cabinet will be asked to award a contract for mobile solutions (mobile phones and mobile data) for 3 years with an optional 1 year extension, subject to Cabinet Member approval.	N/A		Cllr Jonathan Bianco / Cllr Scott Seaman-Digby	PEECS - Steve Palmer	Corporate consultees		
800	<b>Tender for the removal of graffiti</b>	Cabinet will receive a report in respect of the procurement of services to remove graffiti / fly-posting in the Borough, which are up for renewal.	All		Cllr Jonathan Bianco / Cllr Scott Seaman-Digby	PEECS - Nigel Dicker	Corporate consultees		
786	<b>Review of Civic Centre Mail and Printing Services</b>	The report propose to Cabinet a requirement for the Council to integrate postal services across the Borough into one contract and combine with Printing services in order to achieve efficiencies and implement new ways of working.	N/A		Cllr Jonathan Bianco / Cllr Scott Seaman-Digby	PEECS - Janice Abbs	Corporate teams and other internal and external stakeholders.		
789	<b>Towards a Community Infrastructure Levy for Hillingdon</b>	To provide information to Cabinet on the outcome of the first round of consultation for Hillingdon's Community Infrastructure Levy (CIL) and draft Planning Obligations Supplementary Planning Document (SPD). Approval will be sought to undertake further consultation on the draft CIL Charging Schedule and to proceed with the adoption of the Planning Obligations SPD.	All		Cllr Keith Burrows	PEECS - Jales Tippell			

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790	<b>Hillingdon Local Plan - Progress Report / Next Steps</b> <b>POLICY FRAMEWORK</b>	To inform the Cabinet of the outcome of the Core Strategy Examination in Public and the recommendations in the subsequent Inspector's Report. Officers are seeking agreement (1) to recommend to Council adoption of the Core Strategy; (2) that further to the publication of the National Planning Policy Framework the Council will continue to use a set of saved polices from the Unitary Development Plan set out in an annexe to the Core Strategy for development control purposes; and (3) to agree the next steps in the preparation of the Hillingdon Local Plan.		08-Nov-12	Cllr Keith Burrows	PEECS - Jales Tippell			
772	<b>Supply and Maintenance of Bulk Waste &amp; Recycling Bins</b>	Hillingdon Council has prepared and let a three year contract for the supply and maintenance of bulk waste & recycling bins. A one year extension is available if the work proves satisfactory. The recommendations regarding the contractor(s) are put forward to the Cabinet for approval.	All		Cllr Keith Burrows / Cllr Scott Seaman-Digby	PEECS - Robert Williams	Corporate consultees		
767	<b>Review of the Litter Enforcement Pilot Scheme</b>	Cabinet will receive a report which reviews the outcomes of the Council's recent litter enforcement pilot scheme and be asked to consider procurement options for continuing this activity.	All, primarily Uxbridge & Hayes Wards		Cllr Jonathan Bianco	PEECS - Nigel Dicker			

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768b	<b>Carbon Reduction Committee (CRC) Energy Efficiency Scheme - Purchase of Carbon Allowances</b>	Cabinet will be asked to approve the purchase of allowances to cover carbon emissions regulated by the CRC Energy Efficiency Scheme. An earlier purchase was made at the June 2012 Cabinet. This is the final purchase for the current financial year.	Various		Cllr Jonathan Bianco	PEECS - Steve Smith			
SI	<b>Quarterly Planning Obligations Monitoring report</b>	Regular monitoring report with information about spending on section 106 (developer contribution) monies.	All		Cllr Keith Burrows	PEECS - Jales Tippell / Vanessa Scott		Previous Cabinet Reports	
SI	<b>Monthly Council Budget - monitoring report</b>	The Cabinet receives a monthly report setting out in detail the council's revenue and capital position.	All		Cllr Jonathan Bianco	CS - Paul Whaymand			
SI	<b>Reports from Policy Overview Committees</b>	Major Policy Review recommendations for consideration by the Cabinet as and when completed.	TBC		as appropriate	Democratic Services			
SI	<b>Voluntary Sector Leases Report</b>	Regular report on discounted leases to voluntary sector organisations that benefit residents and the wider community	All		Cllr Jonathan Bianco	PEECS - Michael Patterson			
SI	<b>Gift Funding for Planning Functions</b>	To report to Cabinet any gift funding from developers to meet the Council's reasonable and justifiable costs associated with discharging its planning function.	TBC		Cllr Keith Burrows	PEECS - James Rodger			

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<b>Cabinet Member Decisions - September 2012</b>									
SI	<b>Standard Items taken each month by the Cabinet Member</b>	Cabinet Members make a number of decisions each month on standard items - details of these standard items are listed at the end of the Forward Plan.	Various		All	Democratic Services	Various	Various	

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<b>Cabinet - 25 October 2012</b>									
785	<b>Review of the Local List of Buildings of Architectural or Historic Importance</b>	Cabinet will receive its annual update on the Local List, which was authorised by Cabinet in 2010. Buildings will be recommended for inclusion following nomination from officers and local residents.	Various		Cllr Keith Burrows	PEECS - Charmian Baker			

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787	<b>Hillingdon Landscape Character Assessment</b>	Cabinet will be asked to approve a landscape character assessment, which provides place-based evidence about the character, function and quality of the landscape within the Borough, which can be used to influence and inform policy, planning and management actions. It considers a range of aspects, including natural, cultural / social and aesthetic / perceptual relationships to provide an understanding of the evolution, diversity, character and sensitivities of the landscape of the Borough. It will be particularly useful when assessing proposals affecting the Green Belt.	All		Cllr Keith Burrows	PEECS - Jales Tippell			
765	<b>Designation of Rockingham Road, Uxbridge Conservation Area and Raisins Hill, Eastcote Area of Special Local Character</b>	Pending approval of public consultation by Cabinet in June on these proposed designations, Cabinet will consider the responses received and make decisions on the two areas.	Uxbridge South / Northwood Hills		Cllr Keith Burrows	PEECS - Nairita Chakraborty			
SI	<b>Monthly Council Budget - monitoring report</b>	The Cabinet receives a monthly report setting out in detail the council's revenue and capital position.	All		Cllr Jonathan Bianco	CS - Paul Whaymand			
SI	<b>Gift Funding for Planning Functions</b> Part 1- MEMBERS, PUBLIC AND BUSINESS	To report to Cabinet any gift funding from developers to meet the Council's reasonable and justifiable costs associated with discharging its planning function.	TBC		Cllr Keith Burrows	PEECS - James Rodger			



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<b>Cabinet Member Decisions - October 2012</b>									
799	<b>Anti-Social Behaviour White Paper</b>	The Cabinet Member will be asked to consider the implications of forthcoming legislation surrounding anti-social behaviour, the implications for Hillingdon and agree the Council's response.	All		Cllr Douglas Mills	PEECS - Ed Shaylor			
SI	<b>Standard Items taken each month by the Cabinet Member</b>	Cabinet Members make a number of decisions each month on standard items - details of these standard items are listed at the end of the Forward Plan.	Various		All	Democratic Services	Various	Various	

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<b>Cabinet - 22 November 2012</b>									
SI	<b>Monthly Council Budget - monitoring report</b>	The Cabinet receives a monthly report setting out in detail the council's revenue and capital position.	All		Cllr Jonathan Bianco	CS - Paul Whaymand			
SI	<b>Gift Funding for Planning Functions</b>	To report to Cabinet any gift funding from developers to meet the Council's reasonable and justifiable costs associated with discharging its planning function.	TBC		Cllr Keith Burrows	PEECS - James Rodger			
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<b>Cabinet - 20 December 2012</b>									
801a	<b>The Council's Budget - Medium Term Financial Forecast 2013/14 - 2016/17</b> <b>BUDGET &amp; POLICY FRAMEWORK</b>	This report will set out the Medium Term Financial Forecast (MTFF), which includes the draft General Fund reserve budget and capital programme for 2013/14 for consultation, along with indicative projections for the following three years.	All	21-Feb-13	Cllr Jonathan Bianco	CS- Paul Whaymand	Public consultation through the Policy Overview Committee process and statutory consultation with businesses & ratepayers		<b>NEW</b>
804b	<b>Review of Statement of Gambling Policy</b> <b>POLICY FRAMEWORK</b>	The Gambling Act 2005 requires the Licensing Authority to review its Statement of Gambling Policy every three years. Cabinet will be asked to recommend a policy to Council for decision, following consultation.		17-Jan-13	Cllr Jonathan Bianco	PEECS - Sharon Garner	Wide consultation, including RESPOC, Licensing Committee, relevant partners and the public	Gambling Act 2005	<b>NEW</b>
SI	<b>Quarterly Planning Obligations Monitoring report</b>	Regular monitoring report with information about spending on section 106 (developer contribution) monies.	All		Cllr Keith Burrows	PEECS - Jales Tippell / Vanessa Scott		Previous Cabinet Reports	
SI	<b>Voluntary Sector Leases Report</b>	Regular report on discounted leases to Voluntary Sector organisations that benefit residents and the wider community	All		Cllr Jonathan Bianco	PEECS - Gregory Morrison			

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803	<b>Safety at Sports Grounds</b>	This is the annual report to inform the Cabinet Members of action taken by officers in respect of the Council's responsibilities under the Safety of Sports Grounds Act 1975 and the Fire Safety and Safety of Places of Sport Act 1987. The Cabinet Members will be asked to approve action taken by officers to ensure the safety of the public (as spectators) at sports grounds within the Borough during 2012 and to determine the level of safety inspections which should be implemented in 2013.	All		Cllr Jonathan Bianco & Cllr Henry Higgins	PEECS - Stephanie Waterford	Residents' & Environmental Services POC. Other members of the Safety Advisory Group (Metropolitan Police, London Fire and Emergency Planning Authority, London Ambulance Service).	Safety of Sports Grounds Act 1975, Fire Safety and Safety of Places of Sport Act 1987, Guide to Safety of Sports Grounds.	<b>NEW</b>

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